



San Diego County Childhood Obesity Initiative Mini-Grant Program Request for Applications

Deadline Submission: June 30, 2017

I. Background:

Community Health Improvement Partners – CHIP

Community Health Improvement Partners (CHIP) is a non-profit organization and established leader in innovative, collaborative solutions to address critical community health issues in the San Diego region. CHIP's mission is to advance long-term solutions to priority health needs through collaboration and community engagement. To learn more about CHIP, please visit www.sdchip.org.

San Diego County Childhood Obesity Initiative - COI

Facilitated by CHIP, the San Diego County Childhood Obesity Initiative (COI) was established in 2006 as a multi-sector coalition with the mission of reducing and preventing childhood obesity by advancing policy, systems, and environmental change through collective impact. The purpose of the COI is to use a collective impact model to coordinate and sustain county-wide efforts to prevent and reduce childhood obesity; provide leadership and vision; create, support, and mobilize partnerships; provide outreach, advocacy, and education; and assess and report on progress toward county-wide goals. To learn more about COI please visit www.ourcommunityourkids.org.

Live Well San Diego

Live Well San Diego is a regional vision adopted by the San Diego County Board of Supervisors in 2010 that aligns the efforts of County government, community partners, and individuals to help all San Diego County residents be healthy, safe, and thriving. The vision includes three components. Building Better Health, adopted on July 13, 2010, focuses on improving the health of residents and supporting healthy choices; Living Safely, adopted on October 9, 2012, focuses on protecting residents from crime and abuse, making neighborhoods safe, and supporting resilient communities; and, Thriving, adopted on October 21, 2014, focuses on cultivating opportunities for all people to grow, connect and enjoy the highest quality of life.

- II. Program Overview:** The primary goals of COI include increasing access to healthy foods and beverages in a culturally appropriate manner and increasing opportunities for safe physical activity. The priority strategies include reducing access to and consumption of sugar-sweetened beverages and increasing safe routes to healthy and active places. The focus of the mini-grants will be to create environmental changes to the physical or social environment that would promote healthy behaviors throughout the community, such as walking and biking path improvements, water fountains/hydration stations, beautification projects, community gardens, playground equipment, etc.
- III. Award Information:** The COI will be awarding mini-grants ranging between \$500 to \$5,700 annually to support projects that align with COI goals and make environmental changes throughout San Diego County. Three rounds of funding will be available; total amount awarded each round will be \$5,700.
- Release grant application for round 1- October 19, 2016
 - Release grant application for round 2- May 1, 2017
 - Release grant application for round 3- May 1, 2018

Core funding provided by:



Facilitated by:





IV. Who Can Apply?

- Community advocacy group with a fiscal sponsor (see section XII- Fiscal Sponsor for more details)
- Community-based nonprofit organizations (CBO) with tax exempt status
- City or tribal governments
- San Diego County school districts and/or schools

V. Eligibility Criteria:

- Applicants and projects must be located in San Diego County and meet the criteria as defined in Section IV- Who Can Apply?
- The project must be conducted between September 2017-April 2018. **Projects must begin within two months of grant award notification and must conclude by April 30, 2018.**
- The application must:
 - List a primary contact that is able to attend several COI meetings during the grant cycle and effectively communicate progress and challenges encountered during the project.
 - Include a detailed project budget and budget description outlining how funding will be used.
 - Demonstrate a direct connection between the proposed activities and the COI's goals of increasing access to healthy foods and opportunities for safe physical activity for children and families throughout San Diego County.
 - Include a plan for measuring outcomes.
- The project must be feasible and reasonable to carry out within the proposed budget, timeline, and staff resources.
- Any events related to the project must be free and open to the public and not have political, religious, or discriminatory themes, or partners associated with them.
- Grantees must be willing to document their projects and share their process and results with others.

VI. Application Process: To apply for funding, please complete the application (Section XVII) and submit it along with the required documentation by June 30, 2017 to Nina Ghatan via email: nghatan@sdchip.org or mail to:

Community Health Improvement Partners
5095 Murphy Canyon Rd. Suite 105
San Diego, CA 92123
Attention: Nina Ghatan

If you have any questions, please contact Nina Ghatan via email: nghatan@sdchip.org or phone: (858) 609-7964.

VII. Selection Process: All applications will be reviewed by a subcommittee of the COI Community Domain. Recommendations will be forwarded to the COI Leadership Council for final approval.

High priority will be given to projects that meet following criteria:

1. Serve economically disadvantaged communities and/or residents
2. Have the greatest reach and impact
3. Demonstrate collaboration with community stakeholders

Core funding provided by:



Facilitated by:





VIII. Environmental change examples include, but are not limited to:

- Intersection murals
- Hydration stations and water fountains
- Safe Routes to School improvements (e.g. intersection murals, cross walk murals, bike racks, etc.)
- Walking and biking path improvements
- Beautification projects
- Playground equipment
- Community gardens

IX. Allowable Expenses include:

- Placemaking supplies such as paint, lumber, benches, and temporary parklet materials
- Project related expenses, such as permits and supplies
- Consultant fees to complete community improvement projects, such as an artist stipend for an intersection mural, or labor cost to install a bike rack. **Consultant fees may not exceed 50% of the project cost.**

X. Unallowable Activities and Expenses:

- Staff salaries
- Fundraising events
- Political campaigns
- Cash prizes
- Tobacco, alcohol, and firearms
- Religious items or activities
- Purchase of unhealthy foods and beverages
- We reserve the right to identify additional unallowable activities

XI. Reporting:

- Grantees will be required to share pre and post photos.
- Midpoint report will be required for all projects.
- Final report will be required upon project completion.

XII. Fiscal Sponsor:

- Resident-led community groups may apply for funding by listing a fiscal sponsor on the application and by providing a letter of commitment on the sponsor organization's official letterhead.
- Fiscal sponsors can include CBOs (with proof of tax exempt status), city or tribal governments, San Diego County school districts and/or schools, and affiliated parent groups.
- COI will form a written agreement with the fiscal sponsor and provide them funding to distribute to the community group.

XIII. Payment of Grant Funds:

- 50% of funding will be provided in advance and the remaining 50% will be granted upon completion and submission of the final report.

Core funding provided by:



Facilitated by:





XIV. Insurance:

- Grantee/fiscal sponsor shall procure and maintain for the duration of this grant, insurance against claims for injuries to persons, or damages to property, which may arise from or in connection with the performance of the work hereunder by grantee, its agents, representatives, or employees.

Minimum Policy Limits Required:

Commercial General Liability (per occurrence)	\$100,000
Commercial General Liability (aggregate)	\$100,000

XV. Timeline

Activity	Deadline
Release request for grant applications	May 1, 2017
Grant applications due to COI	June 30, 2017 by 5:00pm
Grant applications review	July 13, 2017
Leadership Council review for approval	August 14, 2017
Grant awards and notifications	August 21, 2017
Grant agreement execution	September 8, 2017
Project must begin by this date	November 10, 2017
Midpoint report due	February 2, 2018
Project completion date	April 30, 2018
Final report due date	June 1, 2018

XVI. Resources

- [Call to Action: San Diego County Childhood Obesity Action Plan](#)
- [A Place for Placemaking in San Diego by Circulate San Diego](#)
- [America Walks Placemaking Resources](#)
- [Project for Public Spaces Placemaking Resources](#)
- [Community Health Action Map Partners](#)

Core funding provided by:



Facilitated by:





XVII. San Diego County Childhood Obesity Initiative Mini-Grant Program Application Round 2

Organization name:			
Address:	City:	State: CA	ZIP:
Primary contact name:			
Primary contact email:		Phone:	
Title:		Role of primary contact:	

Fiscal sponsor organization name (if applicable):			
Address:	City:	State: CA	ZIP:
Primary contact's name:			
Primary contact's email:		Phone:	

Project title:
Target neighborhood/ community/ zip code:
Please describe the community and population to be affected:
Project description, please include how many people will benefit from this project:

Core funding provided by:



Facilitated by:





What are the key outcomes this project hopes to accomplish? How will these outcomes be measured?

Please explain in detail the activities that will be conducted as part of this project and outline the project timeline:

Description of activity:	Start date:	End date:

Please explain the connection between the proposed project and the COI's goals of increasing access to healthy food and beverages and opportunities for safe physical activity for children and families throughout San Diego County:

Core funding provided by:



Facilitated by:



Please list any community resources or partnerships involved in this project. Please enclose letters of support from each project partner on official letterhead briefly describing the role they will play.

Provide a clear and detailed description of how funding will be used:



List of Expenses	Estimated Amount
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
11.	\$
12.	\$
13.	\$
14.	\$
15.	\$
16.	\$
17.	\$
18.	\$
19.	\$
20.	\$
Total project cost:	\$

If additional funds are needed for the project, please let us know if they have already been secured. If additional funding has been secured, or in kind support will be provided, please provide organization's name, contact information, and funding amount.



Will you be able to begin this project within two months of approval? Please explain.	
Have you participated in the COI? If yes, which workgroup?	When?
How did you hear about this funding opportunity?	
Please indicate opportunities for acknowledgement and signage:	

I am submitting the following:

Completed application

Proof of non-profit status (tax exemption letter)

Letters of support from each project partner on official letterhead briefly describing the role they will play

Please note: If the environmental change project will take place on school or government property, a letter of support will be required by the entity.

“Before picture” of the location where the environmental change will take place.

Please submit this application along with the required documentation by **June 30, 2017** to Nina Ghatan via email: nghatan@sdchip.org or mail:

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Attention Nina Ghatan

All questions relating to the application can be directed to Nina Ghatan.

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